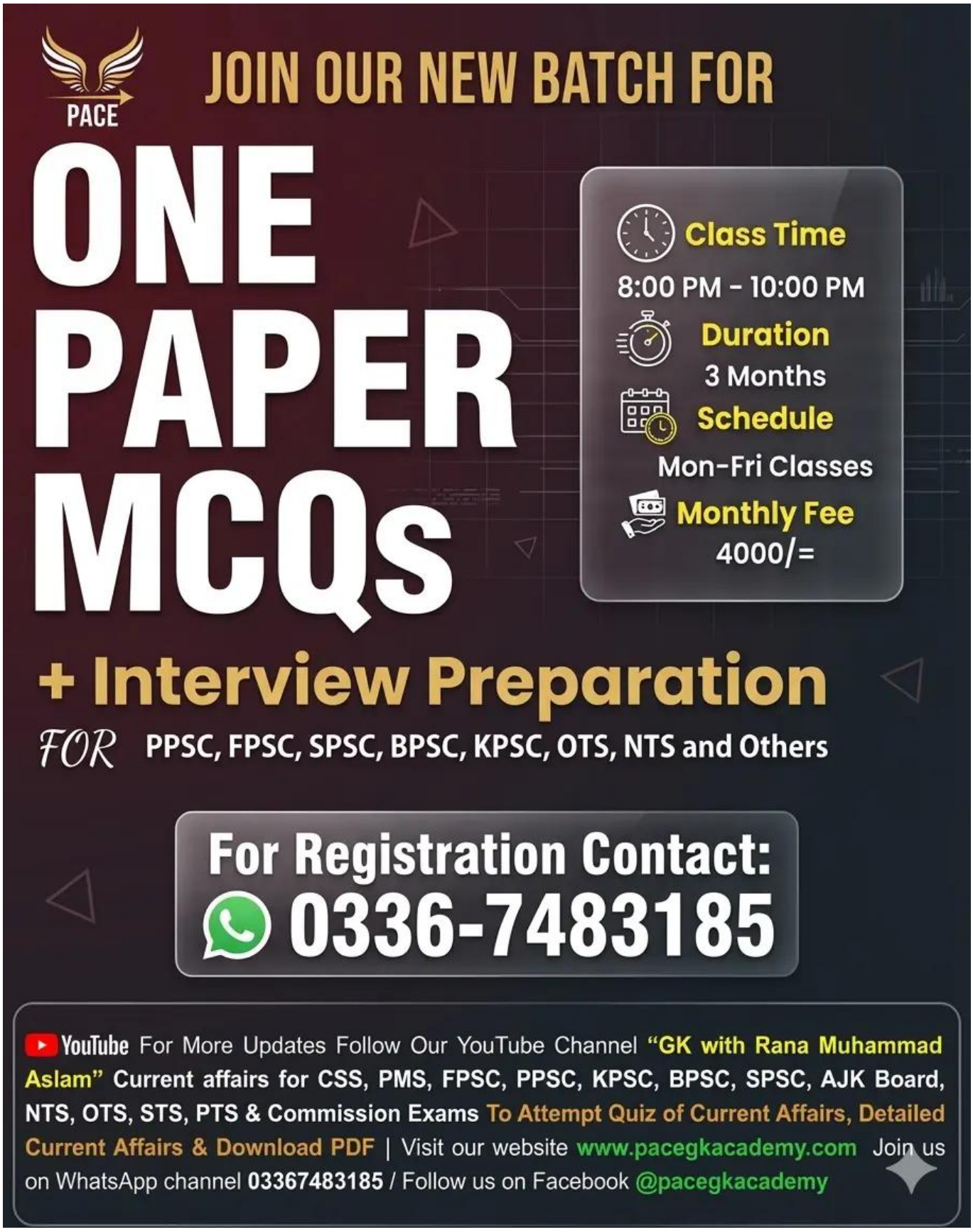
Personal Assistant

(Services and General Administration)



Personal Assistant

Q.1: The Parthenon is in
A. **Athens**
B. Rome
C. Istanbul
D. Babylon

Q.2: Land of thousand islands is
A. Finland
B. **Indonesia**
C. Myanmar
D. Siri Lanka

Q.3: Niagara Falls fall in the continent
A. **North America**
B. South America
C. Africa
D. Asia

Q.4: Which among the following is capital of Australia?
A. Sidney
B. Melbourne
C. Perth
D. **Canberra**

Q.5: What is distance of Junagadh- the state announced annexation to Pakistan, from Karachi
A. **310 miles**
B. 350 miles
C. 290 miles
D. 360 miles

Q.6: Pakistan is Separated from Tajikistan by
A. **Wakhan Corridor**
B. Kartarpur Corridor
C. Durand Line
D. None of these

Q.7: Which river flows in UK
A. Tiber
B. **Thames**
C. Danube
D. None of these

Q.8: The famous Golden Gate Bridge is Situated at.
A. New York
B. New Jersey
C. California
D. **San Francisco**

Q.9: Masjid Wazir Khan is Located in?
A. Multan
B. **Lahore**
C. Peshawar
D. None of these

Q.10: Three Gorges Dam is located in.
A. Mongolia
B. Russia
C. Brazil
D. **China**

Q.11: Super Conductor was invented by
A. **Heike Kimberling**
B. Walter Meissner
C. Both a and b
D. None of these

Q.12: In MS word short Key for font size:
A. Ctrl + Shift + B
B. Ctrl + Shift + F
C. Ctrl + shift + E
D. **None of these**

Q.13: Where can you change the vertical alignment in Microsoft Word?
A. Paragraph dialog box
B. Formatting toolbar
C. **Page Setup dialog box**
D. Standard toolbar

Q.14: Combination of digital and analog computer is?
A. Main frame computer
B. Mini computer
C. **Hybrid computer**
D. None of these

Q.15: Which of the following used for Internet?
A. Modem
B. Network card
C. **Both a and b**
D. None of these

Q.16: In MS. Excel you can zoom from
A. 10 to 300%
B. **10 to 400%**
C. 20 to 500%
D. None of these

Q.17: Which is correct style of mail address.
A. **Abc@name.com**
B. @Abcname.com
C. #Abc@name.com
D. All of above

Q.18: Which one is the most abundant in Atmosphere
A. Oxygen
B. **Nitrogen**
C. Hydrogen
D. None of these

Q.19: Deficiency of Iodine causes
A. **Goitre**
B. Myopia
C. Join Pain
D. None of these

Q.20: Science deals with low temperature
A. **Cryogenics**
B. biogenic
C. Isotherms
D. None of these

Q.21: Virally infected cells in response to the presence of virus produce protein cells:
A. **Interferon**
B. byferon
C. protein
D. None of these

Q.22: Asar-e-Sanadid is written by
A. **Sir Syed Ahmed**
B. Mian Shafi
C. Syed Amir Ali
D. None of these

Q.23: Hazrat Amir Khusrau first Urdu poet was by birth_____
A. Iranian
B. Afghani
C. **Indian**
D. Tajikistani

Q.24: بے پرکی اڑانا محاورہ ہے۔ اس کا مفہوم ہے ؟
A. **افواہ اڑانا**
B. بے سروپا بات کرنا
C. شرارت کرنا
D. ان میں سے کوئی نہیں

Q.25: تجاہل عارفانہ کا مطلب ہے ؟
A. نیک لوگوں کی جہالت
B. **جان بوجھ کر انجان بنا**
C. نیک لوگوں کو نظر انداز کر نا
D. ان میں سے کوئی نہیں

Q.26: بد اچھا بدنام برا:
A. **Bad name is worse than bad deeds**
B. A bad man quarrels with his tools
C. He who is bad does bad
D. None of these

Q.27: شاعری میں وہ خصوصیت جس میں دنیا کے ہر پہلو کو سامنے رکھا جائے؟
A. لافایت
B. آفاقیت
C. **ہمہ گیریت**
D. ان میں سے کوئی نہیں

Q.28: اردو کی کون سی تحریک کے بعد اصلاح اردو کی تحریک چلی ؟
A. **ایہام گوئی**
B. رومانیت
C. جدیدیت
D. ان میں سے کوئی نہیں

Q.29: آنگن کس کا ناول ہے؟
A. حاجرہ مسرور
B. **خدیجہ مستور**
C. بانو قدسیہ
D. ان میں سے کوئی نہیں

Q.30: سب رس کے مصنف کا نام
A. **ملاوجی**
B. ملانوردین
C. فخر الدین عالی
D. ان میں سے کوئی نہیں

Q.31: کدم راو پدم راوار د وادب کی قدیم مثنوی ہے۔اس کے مصنف کا نام
A. **فخر الدین نظامی**
B. مولوی نوراحمد
C. رام چندر
D. ان میں سے کوئی نہیں

Q.32: ٹیڑھی کھیر ہونا
A. الٹاکام
B. **مشکل کام**
C. چالا کی والا کام
D. ان میں سے کوئی نہیں

Q.33: پہلے صاحب دیوان شاعر
A. **قلی قطب شاہ**
B. سعد سلیمانی
C. امیر خسرو
D. ان میں سے کوئی نہیں

Q.34: His health has run_____
A. Out
B. Off
C. **Down**
D. Riot

Q.35: I always have lunch_____ my office.
A. in
B. **at**
C. of
D. near

Q.36: Opposite of Restive is
A. Uneasy
B. **Calm**
C. Thread
D. None of these

Q.37: Fallacious means
A. Correct
B. **Misleading**
C. Ruin
D. None of these

Q.38: What is synonym of Serene?
A. Turmoil
B. **Calm and Peaceful**
C. Rough
D. None of these

Q.39: Ambiguous means
A. Crystal
B. Obstacle
C. **Hazy**
D. Obnoxious

Q.40: Are they chasing the thieves? Tick passive voice
A. Were the thieves being chased by them?
B. **Are the thieves being chased by them?**
C. The thieves are being chased by them?
D. None of these

Q.41: They argue about everything_____the bitter end.
A. to
B. in
C. **till**
D. for

Q.42: I do not realize that I had forgotten the passport until I reached the airport____was very annoying
A. **Which**
B. That
C. It
D. Thus

Q.43: Akbar will look_____my work in my absence.
A. Into
B. for
C. **down**
D. upon

Q.44: A man buys an article of $ 27.50 and sells it for $ 28.60. What is his gain?
A. 3%
B. **4%**
C. 6%
D. None of these

Q.45: 0.001 is equal to:
A. 1/100
B. **1/1000**
C. 1/10000
D. None of these

Q.46: A train 800-meter-long is running with a speed of 70 km/h. It crosses tunnel in 1 minute What Is the length of tunnel?
A. 650 m
B. 555 m
C. **500 m**
D. 458 m

Q.47: Round off the following digit 38.23
A. **38**
B. 39
C. 37
D. 40

Q.48: Find the average of the 277, 278, 279, 280, 281, 282, 283
A. **280**
B. 281
C. 283
D. 284

Q.49: A trader mixes 26 Kg of rice at Rs. 20 per kg with 30 kg of rice of other candy at Rs. 36 per Kg and sells mixture at Rs. 30 per kg this profit percent is
A. **5%**
B. 8%
C. 10 %
D. None of these

Q.50: If a person left a 510.47 tip on a breakfast that cost $ 87.25 what percentage was the tip
A. 10 %
B. 11 %
C. **12 %**
D. 13 %

Q.51: In the following alphabet series, one term missing as shown by question mark. Choose missing term from options ABDG?
A. M
B. L
C. **K**
D. H

Q.52: Italy has become the first developed Economy to sign One Belt One Road on 22 March
A. 2018
B. **2019**
C. 2020
D. None of these

Q.53: Latif Khosa used to be the governor of
A. KPK
B. **Punjab**
C. Sindh
D. GB

Q.54: Aung San Suu Kyi is political leader of
A. China
B. **Myanmar**
C. Cambodia
D. Vietnam

Q.55: Which among the following is the third source of Islamic Law?
A. Hadith
B. **Ijma**
C. Qiyas
D. Istehsan

Q.56: The first Revelation to the Holy Prophet PBUH came in
A. Cave of Thor
B. **Cave of Hira**
C. Kabba
D. Both a & c

Q.57: Name the tribe of Hazrat Haleema Saadia, the foster mother of Holy Prophet PBUH.
A. Banu tamim
B. Banu Adi
C. **Banu Saad**
D. None of these

Q.58: The book in which the biographies of the narrator of hadith are given.
A. Masnad
B. **Asma al-rijal**
C. Kitab al Tarikh
D. All of these

Q.59: المعجم المفهرس لا لفاظ الحديث نبوی is a book by:
A. Bosworth Smith
B. **A. J. Wensinck**
C. Lesley Hazelton
D. None of these

Q.60: In Islam there is close relation between
A. Politics and Matter
B. World and Politics
C. Shariart and Mysticism
D. **Politics and Matters**

Q.61: Who was killed by Hazrat Hamza in the battle of Badr?
A. **Utbah bin rabiah**
B. Shaiba
C. Abu jahal
D. None of these

Q.62: Pakistan declared Islam as state religion
A. 1956
B. 1962
C. **1973**
D. None of these

Q.63: Roti Kapra Our Makkan was slogan of
A. **Z A Bhutto**
B. Ayub khan
C. Nawaz Sharif
D. None of these

Q.64: Montgomery became Sahiwal in the year?
A. 1962
B. 1966
C. **1967**
D. None of these

Q.65: To be senator in Pakistan minimum age is?
A. **30 years**
B. 40 years
C. 45 years
D. None of these

Q.66: Zulfikar Ali Bhutto became___Pakistan After Yahya Khan.
A. Prime Minster
B. **Martial Law Administrator**
C. President
D. None of these

Q.67: In the first session of the constituent assembly of Pakistan the first bill in the assembly was related to:
A. To establish State Bank
B. To build Army
C. **To officially call Muhammad Ali Jinnah "Quaid e Azam"**
D. None of these

Q.68: K is the word PAKISTAN is derived from
A. Kazakhstan
B. Karachi
C. **Kashmir**
D. None of these

Q.69: Which article of the constitution of Pakistan deals with national language?
A. **Article 251**
B. Article 261
C. Article 271
D. None of these

Q.70: Where glaciers are not formed:
A. Top of mountains
B. Arctic region
C. **rain forest region**
D. None of these

Q.71: Akbar the Mughal king was born in which city
A. Agra
B. Delhi
C. **Umerkot**
D. Thatta

Q.72: First man in cricket history to hit six sixes in an over in One Day Internationals.
A. **Gibbs Herschel**
B. Shahid Afridi
C. Garfield Sobers
D. None of these

Q.73: How many bones are in adult
A. 306
B. **206**
C. 392
D. 351

Q.74: Which UN agency works for population:
A. UNDP
B. **UNFPA**
C. UNESCO
D. None of these

Q.75: Which UN organ gives representation to each nation:
A. **UN General Assembly**
B. UN Social and Economic Council
C. UN Security Council
D. None of these

Q.76: Which civilization belongs to river Tigris and Euphrates:
A. Indus
B. Egyptian
C. Maya
D. **Mesopotamia**

Q.77: The Philosopher and poet Khalil Gibran belongs to
A. Israel
B. **Lebanon**
C. Jordon
D. Egypt

Q.78: Neither Hawk Nor Dove is written by
A. Shah Mehmood Qureshi
B. Agha Shahi
C. **Khurshid Mahmud Kasuri**
D. None of these

Q.79: Neil Armstrong was the first to set foot on the Moon in
A. 1968
B. **1969**
C. 1971
D. 1979

Q.80: Habib Bourguiba helped Tunisia to get independence from France in
A. 1946
B. **1956**
C. 1966
D. None of these

Q.81: Asian Development Bank established in 1996 for Economic development of
A. Europe
B. **Asia**
C. America
D. All of these

Q.82: Simon Commission report was published in the year
A. 1929
B. **1930**
C. 1931
D. 1932

Q.83: 16 November on each year Is celebrated as
A. **Tolerance Day**
B. Women's Day
C. Disable Day
D. None of these

Q.84: Alma Meter means
A. **One's college**
B. One's Hospital
C. Army Training Camp
D. None of these

Q.85: Butterfly stroke term is associated with?
A. Wrestling
B. **Swimming**
C. Golf
D. None of these

Q.86: The play Arms and the Man is written by
A. Shakespeare
B. Henrik Ibsen
C. **George Bernard Shaw**
D. None of these

Q.87: In Table tennis, the length of the table is?
A. 3.74m
B. **2.74m**
C. 6.62m
D. None of these

Q.88: A non-Permanent member of UN Security Council has tenure of
A. **2 years**
B. 3 years
C. 4 years
D. None of these

Q.89: The length of Basketball court according to International Basketball Association is
A. 49.2 ft
B. **91.9 ft**
C. 95.7 ft
D. None of these

Q.90: Who was the last king of Afghanistan?
A. Muhammad Tarkai
B. **Muhammad Zahir shah**
C. Ahmed shah Abdali
D. None of these

Q.91: Golden Temple of Amritsar is the most sacred temple of
A. Hindus
B. **Sikhs**
C. Jains
D. None of these

Q.92: Who was the first President of Himayat Islam Lahore
A. Haji Abid
B. Qazi Abdul Gaffar
C. **Qazi Khatifa Hameed**
D. None of these

Q.93: Al-Bidaya wa-n-Nihaya(البداية والنهاية) is a book by:
A. Ibn Tabari
B. **Ibn Kathir**
C. Ibn Sina
D. None of these

Q.94: Moon, Sun and Stars are Known as
A. Terrestrial bodies
B. **Celestial bodies**
C. Water bodies
D. None of these

Q.95: A Tale of Two Cities is a famous novel. It was written by
A. Charles Darwin
B. **Charles Dickens**
C. George Elliot
D. None of these

Q.96: In the Government of India Act 1935, the sub. continent was divided into
A. 10 provinces
B. **11 provinces**
C. 9 provinces
D. 12 provinces

Q.97: The freedom war 1857 was started from
A. Delhi
B. Agra
C. **Meerut**
D. Madras

Q.98: The first name of newly born prince of Great Britain, Louis Arthur Charles has its origin from.
A. Scotland
B. Ireland
C. France
D. **Wales**

Q.99: 1992 Pakistan cricket team won the world cup the captain was
A. Zaheer Abbas
B. Mian Dad
C. Mohsin Hassan khan
D. **Imran khan**

Q.100: Which among the following is alternate source of energy?
A. Hydel
B. Nuclear
C. Thermal
D. **Biogas**

Personal Assistant
(Answer Key)

1. **A**	2. **B**	3. **A**	4. **D**	5. **A**	6. **A**	7. **B**	8. **D**	9. **B**	10. **D**
11. **A**	12. **D**	13. **C**	14. **C**	15. **C**	16. **B**	17. **A**	18. **B**	19. **A**	20. **A**
21. **A**	22. **A**	23. **C**	24. **A**	25. **B**	26. **A**	27. **C**	28. **A**	29. **B**	30. **A**
31. **A**	32. **B**	33. **A**	34. **C**	35. **B**	36. **B**	37. **B**	38. **B**	39. **C**	40. **B**
41. **C**	42. **A**	43. **C**	44. **B**	45. **B**	46. **C**	47. **A**	48. **A**	49. **A**	50. **C**
51. **C**	52. **B**	53. **B**	54. **B**	55. **B**	56. **B**	57. **C**	58. **B**	59. **B**	60. **D**
61. **A**	62. **C**	63. **A**	64. **C**	65. **A**	66. **B**	67. **C**	68. **C**	69. **A**	70. **C**
71. **C**	72. **A**	73. **B**	74. **B**	75. **A**	76. **D**	77. **B**	78. **C**	79. **B**	80. **B**
81. **B**	82. **B**	83. **A**	84. **A**	85. **B**	86. **C**	87. **B**	88. **A**	89. **B**	90. **B**
91. **B**	92. **C**	93. **B**	94. **B**	95. **B**	96. **B**	97. **C**	98. **D**	99. **D**	100. **D**